



Application Form

IntegraPay

ABN: 63 135 196 397

PO Box 6290
Upper Mt Gravatt, Queensland 4122
Ph: 07 3040 4320 Fax: 07 3343 8590

Email: admin@integrapay.com.au

Australian Financial Services Licence No. 418105



Business Information

Please ensure you complete all sections or your implementation may be delayed.

Full Legal Name (including Trustee if applicable) _____

ABN _____

Trading Name _____

Registered Office Address _____
(Note: Must not be a post office box)

Suburb _____ State _____ Pcode _____

Business Location Address _____

Suburb _____ State _____ Pcode _____

Business Phone _____ Fax number _____

Business Web Site www. _____

Primary Contact _____ Position / Title _____

Phone _____ Mobile _____

Email _____

Fee Schedule | eCommerce payments integrated with V3

All fees listed are INC GST

Transaction Fee	<i>Per transaction attempt</i>	\$0.99
V-Pay VPOS	<i>Per month</i>	\$9.90*

*V-Pay VPOS is available to operators holding a current Active TXA Account. This service is **optional** and must be applied for by contacting V3 on 1300 880 683 or via email to customerservice@v3leisure.com. You will not be charged this fee unless VPOS is enabled by V3.

Billing Account Details and Direct Debit Request | *Where fees are to be debited from.*

NB: IntegraPay requires a copy of your bank statement or deposit slip to verify this account.

Financial Institution: _____ Branch: _____

Settlement Account Name: _____

BSB Number: - Account Number:

Authorised signature of account

Date: ____ / ____ / ____



This authority shall stand pursuant to the terms and conditions of any contractual agreement between IntegraPay and the BUSINESS named above. The administration of this authority is conducted by IntegraPay (Debit User 382220). The services provided by IntegraPay are administrative only and do not extend to the provision of any service or benefits by the business. This authority shall be interpreted and enforced pursuant to the laws of the State of Queensland.

Own Merchant Facility Details

Complete the following information. If unsure, refer to Own Merchant Details Guide below.

NB: Ensure merchant is a MOTO/e-Commerce merchant and not a POS merchant facility (EftPOS/ Swipe Terminal)

Own Visa / Mastercard Merchant Account Details

Merchant Bank: Westpac ANZ Bank West CBA NAB
 St George Bank SA Bank of Melbourne Macquarie Bank Citi Bank

Name of Merchant Account: _____

Merchant ID: _____ Terminal ID: _____

CAIC ID (relevant for Commonwealth Bank accounts only): _____

Own AMEX Merchant Account Details

AMEX Merchant ID: _____

Tick the box below if you do not have your Own AMEX Merchant Facility and wish to apply for IntegraPay's AMEX Facilities

Provide me with an IntegraPay AMEX Merchant Facility All fees listed are INC GST

<i>Fee Type</i>	<i>Method</i>	<i>Fee Amount</i>
Transaction Fee	<i>Per transaction attempt</i>	\$0.99
Amex Merchant Fee	<i>Calculated on value of transaction</i>	4.40%

Own Merchant Details Guide

The following is a guide of the required information for each supported merchant provider.

If you are unsure or unable to locate any of the requested information please contact your merchant bank.

Westpac: Merchant ID – 8 digits. Terminal ID – 8 digits – same as Merchant ID.
ANZ: Merchant ID - 7 digits (sometimes 6). Terminal ID – same as Merchant ID.
Bank West: Merchant ID – 14 digits (begins with 422985) Terminal ID – 8 digits.
CBA: Merchant ID – 16 digits (starting with 5353...). Terminal ID (CATID) – 8 digits.
CAIC ID – 15 digits (starting with 3110...)
NAB: Merchant ID – 8 digits (referred to as EB Number). Terminal ID – 6 characters (Y1T...).
St George: Merchant ID – 15 digits (begins with 0579). Terminal ID – last 7 digits of merchant ID.
Bank SA: Merchant ID – 15 digits (begins with 0579). Terminal ID – last 7 digits of merchant ID.
Bank of Melbourne: Merchant ID – 15 digits (begins with 0579). Terminal ID – last 7 digits of merchant ID.
Macquarie Bank: Merchant ID – 15 digits (begins with 71010). Terminal ID – 8 digits (begins with 3).
Citi Bank: Merchant ID – 15 digits (begins with 5349). Terminal ID – first 4 letters if trading name followed by 'CITI'.

- If you have selected to use your Own Merchant, please ensure that your merchant facility is a MOTO / e-Commerce merchant type that supports Card Not Present transactions. POS merchants that accept Card Not Present transactions are not suitable.
- You must inform your bank that the merchant account will be connected to the SecurePay Network for payment processing.
- Failure to ensure your merchant account is of the correct type or has been set up correctly will result in a delay.

Applicant Acceptance

By completing and submitting this Application Form, the Business (as well as Directors and Authorised Signatories) hereby acknowledges and agrees that it has read and considered the IntegraPay Product Disclosure Statement and Financial Services Guide and agrees to be bound by all the Terms and Conditions set out therein, as well as in this Application Form. The Business acknowledges and agrees that IntegraPay may or may not, in its discretion, accept this Application.

Date: _____ / _____ / _____

Name of
Business or Individual: _____

Executed by the company named above in accordance with Section 127 of the Corporations Act 2001 (Cwlth)

ABN: _____

Signature of Authorised Officer

Signature of Authorised Officer

Name of Authorised Officer (Please Print)

Name of Authorised Officer (Please Print)

Office Held: (Director, Company Secretary, other)

Office Held: (Director, Company Secretary, other)

Drivers Licence #: (Must provide double sided copy)

Drivers Licence #: (Must provide double sided copy)

In the presence of:

In the presence of:

Signature of Witness

Signature of Witness

Name of Witness (Please Print)

Name of Witness (Please Print)

Application Checklist

- Provide bank issued copy of **Account Statement(s)**.
Online statement copies are not accepted
- Ensure that you have completed the Merchant Type area on the nominated Payment Service page.

Lodgement Process

- Forward the completed Application Form and other requested documentation to IntegraPay Pty Ltd via fax on 07 3343 8590 or scan and email to admin@integrapay.com.au
- If your IntegraPay Application is not fully completed or required documentation is not provided, there may be processing delays.
- Please contact Sales on (07) 3040 4320 for any enquiries relating to your Application.

Direct Debit Request Service Agreement

Definitions

account means the account held at your financial institution from which we are authorised to arrange for funds to be debited.

agreement means this Direct Debit Request Service Agreement between you and us.

business day means a day other than a Saturday or a Sunday or a public holiday listed throughout Australia.

debit day means the day that payment by you to us is due.

debit payment means a particular transaction where a debit is made.

direct debit request means the Direct Debit Request between us and you.

payment services means the service we provide that allows you to accept nominated direct debit, credit card or debit cards for certain transactions authorised by us pursuant to a written agreement between us and you.

us or we means IntegraPay Pty Ltd as you have authorised by signing a direct debit request.

you means the customer who signed the direct debit request.

your financial institution is the financial institution where you hold the account that you have authorised us to arrange to debit.

1. Debiting your account

- 1.1. By providing us with a direct debit request, you have authorised us to arrange for funds to be debited from your account. This authority is irrevocable while you have any liability to us under the written agreement for the payment services. You should refer to the direct debit request and this agreement for the terms of the arrangement between us and you.
- 1.2. We will only arrange for funds to be debited from your account authorised in the direct debit request as detailed in clause 4, 5 and 10 of the IntegraPay terms and conditions.
- 1.3. If the debit day falls on a day that is not a business day, we may direct your financial institution to debit your account on the following business day

2. Changes by us

- 2.1. We may vary any details of this agreement or a direct debit request at any time by giving you written notice. We will give you at least 30 days prior notice of the introduction of a fee or charge. We will give you at least 14 days prior notice of any other change.

3. Your obligations

- 3.1. It is your responsibility to ensure that there are sufficient clear funds available in your account to allow a debit payment to be made in accordance with the direct debit request.
- 3.2. If there are insufficient clear funds in your account to meet a debit payment:
 - 3.2.1. You may be charged a fee and/or interest by your financial institution
 - 3.2.2. You may also incur fees or charges imposed or incurred by us; and
 - 3.2.3. You must arrange for the debit payment to be made by another method or arrange for sufficient clear funds to be in your account by an agreed time so that we can process the debit payment.
- 3.3. You should check your account statement to verify that the amounts debited from your account are correct.

4. Dispute

- 4.1. If you believe that there has been an error in debiting your account, you should notify us directly confirm that notice in writing with us as soon as possible so that we can resolve your query more quickly. Alternatively, you can take this up with your financial institution directly.
- 4.2. If we conclude as a result of our investigations that your account has been incorrectly debited we will respond to your query by arranging for your financial institution to adjust your account (including interest and charges) accordingly. We will also notify you in writing of the amount by which your account has been adjusted.
- 4.3. If we conclude as a result of our investigations that your account has not been incorrectly debited we will respond to your query by providing you with reasons and any evidence for this finding.

5. Accounts

- 5.1. You should check:
 - 5.1.1. With your financial institution whether direct debiting is available from your account as direct debiting is not available on all accounts offered by financial institutions.
 - 5.1.2. Your account details which you have provided to us are correct by checking them against a recent account statement; and
 - 5.1.3. With your financial institution by completing the direct debit request if you have any queries about how to complete the direct debit request.

6. Confidentially

- 6.1. We will keep any information (including your account details) in your direct debit request confidential. We will make reasonable efforts to keep any such information that we have about you secure and to ensure that any of our employees or agents who have access to information about you do not make any unauthorised use, modification, reproduction or disclosure of that information.
- 6.2. We will only disclose information that we have about you:
 - 6.2.1. to the extent specifically required by law; or
 - 6.2.2. for the purpose of this agreement (including disclosing information in connection with any query or claim).

7. Notice

- 7.1. If you wish to notify us in writing about anything relating to this agreement, you should write to:
Client Support Manager
IntegraPay Pty Ltd,
PO Box 6290,
Upper Mt Gravatt QLD 4122

